



Minutes of AAA Board Videoconference

16 April 2024

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 8.02 am.

PRESENT: Brett Fallon, Mick Williams (left at 10.10 am), Carolyn Austin, Sue Harris (left at 9.00 am back at 9.35 am), Alexandra Maramenides, Lee Sadler, Steve Ridout

APOLOGIES: Andy Bousie

GUESTS:

MINUTE TAKER: Tanya Wheeler

DECLARATION OF INTEREST AND WHS

2. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared. The Register may also be used to record any standing notice of conflict of interest given by a director under section 192 of the *Corporations Act 2001*.

2.1. WORK HEALTH AND SAFETY WHS Nil reported.

3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 13 February 2024

B24M09 The Board RESOLVED to confirm the minutes of the AAA Board video conference held on 13 February 2024 as a true and correct record.

4. BUSINESS ARISING

5. GOVERNANCE

March Council Meeting

Member update has been sent out to the membership providing feedback from the meeting. Tanya to chase up the outstanding response to the surveys from the participants.

6. EXECUTIVE REPORTS

5.1 PRESIDENT'S REPORT

5.2 FINANCIAL REPORT

POTENTIAL CHANGE TO CURRENT STATUS:

- All Bank Accounts have been reconciled to 31/03/2024
- PAYG all been lodged and paid
- Superannuation for Dec quarter is lodged & paid
- All known invoices are entered & paid
- The Trading Account Balance as at 15/03/2024 is \$72,857.22

- The Cash Manager Account Balance as at 15/03/2024 is \$62,513.11
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals have been done & carried forward into 2023-2024

BM24M10 The Board RESOLVED to accept the financial report.

7. Actions/Projects Reports

7.1 SJC

Financial assistance to Judges and Apprentices.

SJC recommended that the judges be provided with a credit card for use for shows. After discussion it was identified as a problem with compliance and audit requirements.

Apprentices travel be offered the opportunity for the office to organise and then they are to be invoiced. Potential benefits included insurance cover and corporate discounts.

BM24M11 The Board RESOLVED to deny the recommendation to provide credit cards for judges.

BM24M12 The Board RESOLVED to accept the recommendation for apprentice travel.

Apprentice Judge EOI release

SJC provided an EOI to be sent out to the membership to seek applications for apprentices to join the pool.

The board agreed to the EOI to be released

Judge Progression Policy

The board discussed the changes to the policy and made some suggestions for changes to go back to the committee for consideration and implementation.

BM24M13 The Board RESOLVED to accept the Judge Progression Policy with suggested changes.

Apprentice Program

Budget is not approved as presented as the 24/25 budget has not been finalised.

The board has noted the resignation of James Wheeler from the program.

Standalone fleece judge role & progression to be developed by SJC. Working party established within SJC to be inclusive of Mick Williams, Lee Sadler and Steve Ridout. Recommended to utilise a competency based training and level model. The basis for it to broaden the availability of our experts within the industry to our membership and to tie in with WIP fleece classing program.

BM24M14 The Board RESOLVED to appoint a working party under SJC to establish AAA Fleece Judges. Working party includes Mick Williams, Lee Sadler and Steve Ridout.

Showing and Judging Rules update

Deferred to the next meeting

Judge allocation

The Office to be more involved in the judge allocation going forward to assist with improved AAA risk assessment, cost control and logistics. The handover and process will be developed and implementation to be the July 2024.

To ensure efficiency with logistics and cost control a calendar of shows to be managed by the Office for apprentice shows and judge upgrades.

7.2 MATC

The importance of getting the trade lane to New Zealand open. AANZ Export Working Group meeting with AAA tomorrow. Align both industries and propose a way forward/joint proposal for DAAF & MPI.

Look at joining the National Farmers Federation (NFF). Meeting to be organised with the NFF to see what they can do to assist the AAA in moving forward with growing the alpaca industry.

Qvax – currently used in cattle and sheep. Looking at whether this can be given to alpacas and if that would assist in opening the trade lane.

7.3 Media and Education

National media. There have been 2 responses to the discussions. Soda Communications is the preferred provider. Promote the alpaca industry. To be promotions such as all things alpaca – wearing alpaca, awareness of alpacas generally, Alpaca week and the Nationals.

National Alpaca Week 2024. Slogan, “wear alpaca this winter”. Call to action & supply material/photos from members asap.

Webinars require some further editing prior to publication.

Shearing educational videos currently being delayed pending training notes required to be included.

Webinars to be used as a way of getting information to members and engagement. Each board member will lead a webinar of their portfolio e.g. market access and trade, EADRA. Calendar of events to be published asap.

BM24M14 The Board RESOLVED to accept proposal with \$15,000 budget from Soda Communications to support the 2024 National Alpaca Week promotions.

7.4 eAlpaca

A paper with the table of the progress of the eAlpaca issues was presented. The paper was not discussed but it was noted.

8. Any other business

Registration discount >24 months

Deferred to next meeting

Next meeting: 14 May 2024 at 8.00 am

Meeting closed 11.17 am.