

Minutes of AAA Board Videoconference

14 October 2024

Via zoom

1. CONVENING OF MEETING

WELCOME President Brett Fallon opened the meeting at 9.05 am.

PRESENT: Brett Fallon, Mick Williams, Carolyn Austin, Andy Bousie, Lee Sadler, Steve Ridout, Sue Harris, Alexandra Maramenides arrived at 11.02am

APOLOGIES:

GUESTS:

MINUTE TAKER: Tanya Wheeler

DECLARATION OF INTEREST AND WHS

2. REGISTER OF DECLARATION OF INTEREST - It was noted by the Chair that the Register was to be used by directors for any listed agenda items or anomalies that arise during the meeting where an interest needs to be declared. The Register may also be used to record any standing notice of conflict of interest given by a director under section 192 of the *Corporations Act 2001*.

2.1. WORK HEALTH AND SAFETY WHS Nil reported.

3. CONFIRMATION OF PREVIOUS MINUTES

Draft minutes of 27 August 2024, 27 August 2024 in camera 17 September and 17 September 2024 in camera

B24M058 The Board RESOLVED to confirm the minutes of the AAA Board video conference held on 27 August 2024, 27 August 2024 in camera 17 September and 17 September 2024 in camera as a true and correct record.

4. BUSINESS ARISING

5. GOVERNANCE

AGM

Papers to go out this afternoon after award of the Shane Read Medal added to the agenda for the AGM.

Regional board representatives altered as follows:

Mick - QLD & NSW

Carolyn - VCR

Steve – WA & SA

Lee – TAS & SQNNWSW

Andy - VER & Youth

6. EXECUTIVE REPORTS

5.1 PRESIDENT'S REPORT

5.2 FINANCIAL REPORT

Finance report

- All Bank Accounts have been reconciled to 30/09/2024
- PAYG all been lodged and paid
- Superannuation for Sept quarter is lodged & paid
- All known invoices are entered & paid
- The Trading Account Balance as at 11/10/2024 is \$81,869.93
- The Cash Manager Account Balance as at 11/10/2024 is \$78,705.74
- Trade Creditors are within terms
- Trade Debtors are within terms
- The membership income accruals will be processed during July 2024 & carried forward into 2024-2025 amount is for \$56,000

Treasurers report to members for the AGM – Directors are to provide any comments to the Treasurer within one week. The Treasurer's Report and the President's report are to be presented to the Board prior to the Annual General Meeting.

B24M059 The Board RESOLVED to accept the minutes of the FARC meeting recommending that the 2024 Finance report be accepted.

BM24M060 The Board RESOLVED to accept the Finance report.

B24M0601 The Board RESOLVED to accept the 2024 Financial statements.

7. Actions/Projects Reports

7.1 Website

Carolyn showed the new website to the board. Development to continue.

7.2 SJC

Suggestion to split the committee into a show committee and a judges committee.

Showing

Suggested responsibilities:

- Show Timetable complete with Convenors- a list of all shows
- Liaise with Office for Judge Show Allocations and the Judge Training Co-ordinator
- Show rules and reviews
- Show manuals/documents and reviews – to includes Youth
- Show related Website content
- Show related training
- Monitor and make recommendations for enhancements to the show component of Ealpaca

Judges

Suggested responsibilities:

- Judge Training
- Judge Progression
- Judge Documentation and Procedures
- Apprentice Judges
- Young Judges

Tanya to review and update the SJC charter and create two separate charters to go to Mick for review and then to the board for consideration.

Lee left at 10.56am

7.3 Youth review

Currently fragmented across the regions. Hold a forum comprised of roughly 6 people to look at setting a roadmap for the future of youth for the future. Develop a paper that will cover:

- The purpose
- Structure
- Progression
- Budget
- Training and education
- Building membership and engagement
- Mentorship program

7.4 R & D Update

Papers read and the Board acknowledged the great progress being made with the research network.

7.5 eAlpaca

The RNA acknowledges that the information should not have occurred. They have not committed to any relationship with the AAA for any data they would require for a show.

B24M062 The Board RESOLVED to send the response to the Adelaide RAS.

7.6 MATC

The Board discussed the proposed Alpaca fibre classing course. There has been a lot of interest in this from alpaca owners.

Insurance for the Classer – would we expect that the Classer takes out their own public liability insurance?

Stencil use – As Participants will gain a AAA Stencil on a successful completion of the course the AAA will need to put together a policy of the use of a Stencil. How its used , what ramifications are of any misuse who can do it.

Course outline development nearly completed.

8. Any other business

8.1 Shane Read Medal – Pauline Glasser. The board discussed the application and agreed that Mrs Glasser met the requirements of outstanding contribution to the Australian Alpaca Industry.

B24M063 The Board RESOLVED to accept the nomination from SQNNSW region for Pauline Glasser to be awarded the Shane Read Medal.

8.2 National Show 2025

Tentatively booked 15th to 17th of August 2025. To be discussed with the convenors at the review meeting on 22 October.

Council Meeting

Monday the 28th of October at 7.00 pm. Board members to contact their regions to have someone attend.

8.3 TAS region update

At the ARM there was a committee voted in so the TAS committee is functional again.

Next meeting: 12 November 2024 at 9.00 am

Meeting closed 12.02 pm.